FUNERAL MEMORIAL MASS PREPARATION

Funeral Home/Mortuary: _____

Name of Decedent: _____

DOB: _____   Date of Death: _____

Body: _____   Cremated Remains: _____   DoD Veteran: _____

Funeral Date/Time: _____

Presider: _____

Reception at: _____ Approx #: _____

Number of reserved family seating for funeral: _____

Burial/Inurnment at: _____ Date/Time: _____

Is a Presider needed?   Yes _____   No _____   Who? _____

- Will the family be using pallbearers?   Yes _____   No _____

- Is there a scanned picture for the Order of Service? _____

Liturgy of the Word

- **First Reading**:

  Reading Number: _____ Page: _____

- **Responsorial Psalm:**   *The Lord is My Shepherd*

- **Second Reading**

  Reading Number: _____ Page: _____

  ***   Are there family member(s) or friend(s) who wish to read these scriptural passages?
  Yes _____   No _____

  Lector: First Reading: _____
  Lector: Second Reading: _____

- **Gospel (Presider)**

  Reading Number: _____ Page: _____

Liturgy of the Eucharist

- **Presentation of the Gifts:** (Offertory)

  Do you wish to have family members or friends bring the gifts forward?
  Yes _____   No _____
  Number of person(s): _____ (usually at least 2)

- Do you have family members or friends who are mandated Extraordinary Ministers of Holy Communion (EMHC) (who will be available for this Mass)?   How many? _____
  Name(s):   _____
  _____

- **Will there be any eulogy(s)? (<u>before or after Mass</u>)**   Yes ___ No ___
  (** *Eulogies are not permitted to be given during the Catholic Funeral Mass; they may be offered before the Mass following the recitation of the Rosary or at the reception afterwards.*) (cf: OCF, 27)

- **Songs (5)**: (processional, gospel acclamation, offertory, communion, and recessional) _____
  _____

- **Musicians/Vocalist**:
  _____/_____

- **3 Altar Servers**:
  _____/_____/_____

- **Sacristan**: _____

- Are there any audio/visual needs for Social Hall?   Yes _____   No _____
  (* Family provides media and computer; set-up is <u>1 hour before the liturgy</u>.)
- Parish Mass (After Communion Announcement)?   Yes _____   No _____
- Is a table(s)/easel for pictures/momentos needed?   Yes _____   No _____
      (in Gathering Space / in Social Hall)

<u>Additional Comments</u>:
Administrative Fees: ____   Musician/Cantor
                    (appropriate money gift per person desirable)